

Aseptic Sample Technique

Performance Checklist

(Partial Document Sample)

The steps listed in the Sample Preparation table below, are to be performed prior to any sampling. These steps are the same for each type of sample (E.g., pipette, thief, scoop, etc.).

Sample Preparation		
Step. No	Instructions	Completed
1	Wash/Sanitize hands	<input type="checkbox"/> Yes <input type="checkbox"/> No
2	Don appropriate coverings (Hairnet, beard cover, overcoat, sleeves, gloves etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
3	Avoid touching the finger portions of the gloves when putting them on.	<input type="checkbox"/> Yes <input type="checkbox"/> No
4	Sanitize gloves with IPA and allow to dry	<input type="checkbox"/> Yes <input type="checkbox"/> No
5	Remove dust/sanitize sampling containers, utensils, workstations using 70% IPA. Allow all materials to dry. Clear away any materials cluttering your work/sampling area.	<input type="checkbox"/> Yes <input type="checkbox"/> No

By signing this form, you are acknowledging the following:

Trainer: I provided instruction and demonstration necessary for the performance of aseptic sampling, verified the trainee's understanding of the instruction, and observed the trainee's performance. I'm confident that the trainee can effectively implement the techniques taught in this course.

Trainee: I received instruction and demonstration necessary for the performance of aseptic sampling and demonstrated my understanding and performance of the instruction. I'm confident that I can effectively implement the techniques taught in this course.

Confirmation

Trainer: _____
 (Print name) Signature Date

Trainee: _____
 (Print name) Signature Date

QA Training, Training Recorded

Name (print)	Signature	Date